Mt.SAC Regional Consortium for Adult Education

Minutes

CTE Work Group

Baldwin Park	Hacienda-La Puente	Rowland	Partners/guests present:
☒Juan P. Ramirez ☐Linda Rodriguez	☐Alice Johnson ☒Alice Yoshioka ☒Colleen Barela ☒Martha Ayala ☒Martin Barragan ☐Ric Manriquez ☒Sylvia Peralta		
Bassett ☒Felicity Johnson ☒Virginia Espana	**Mt. SAC** ☒Angelena Pride ☒Shelly Laddusaw	*Tri-Community* Charter Oak Covina Valley ☒Nicole Hibner	
ESGVROP ☒Veronica Ceballos	**Pomona** ☒Claudia Sanchez	**Consortium** ☒Lila Manyweather ☒Ryan Whetstone ☒Sage Overoye ☒Wanda Pyle	

Agenda ● Welcome/Introductions ● Overview of Cross Program Meeting ● Opinion of OTAN Symposium ● TOPsPro Enterprise ● Discuss/Review collaboration of sequences (staircase) ● Review of each mapped program ● Spring Conference ● Others ● Next Time	
Minutes 1. Overview of Cross Program Meeting 2. Opinion of OTAN Symposium	Meeting called to order 8:20 AM – facilitated by Alice Yoshioka. The consortium cross-program meeting had at least one representative from every program area present to share the goals of their work group with the other work group members. Small group discussion followed whole group discussion in order to generate guiding questions for the spring conference. Memorable OTAN takeaways include: 　　Digital badging (https://www.hastac.org/, Mozilla open badges) 　　Plicker

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		Interactive workforce prep Google Keep – turn photo of text into editable text function Screencast-O-matic Several consortium members were in attendance, and group feels that we are on the right track as a consortium in terms of integrating technology in the classroom. Sage will create and distribute an OTAN highlights document.
3.	TOPsPro Enterprise	TOPsPro Enterprise document was distributed. Document is intended to help teachers use TOPsPro correctly.
4.	Discuss/Review collaboration of sequences/Review each mapped program	The updated general pathway and several specialized pathways were distributed. Consensus that the pathways for different CTE programs should be consistent in style, and group chose two styles from the several distributed. The two styles are (1) Cosmetology flow chart and (2) Administrative Assistant circle diagram. The end goals for these documents is to create a booklet for each school with a general pathway followed by program-specific pathways. All members within the consortium will be able to access the pathways at the different schools in order to recommend the best fit for an incoming student. Internships, externships, and apprenticeships should be emphasized in the generic pathway.

5.	Spring Conference	Work Group will present their pathways for 15 minutes, followed by a 30 minute tech slam.
		       SeeSaw – Claudia
		       Explore on Google Slides – Felicity
		       Plicker – Alice
		       Google Keep – Nicole
		       Edmodo – Sylvia
		Sage Overoye demonstrated the conference registration process. Individuals will have to register online before attending the conference.

6.	Others	Collaboration with the work source centers is essential for the CTE Work Group. Work source representatives need to be present at the CTE meetings.
7.	Next Time	Next meeting is Thursday, March 30, 2017; 9:00 AM – 11:00 AM @HLPAE. Will run through conference presentation.

Next meeting: Thursday, March 30, 2017; 9:00 AM – 11:00 AM; @ HLPAE – Willow Center